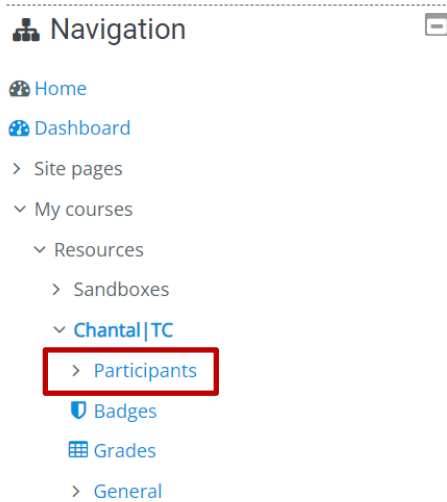
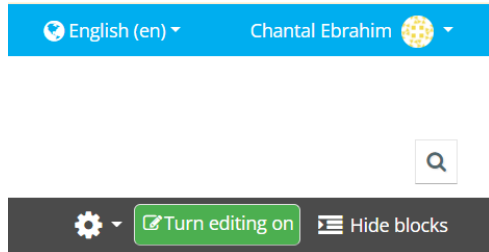
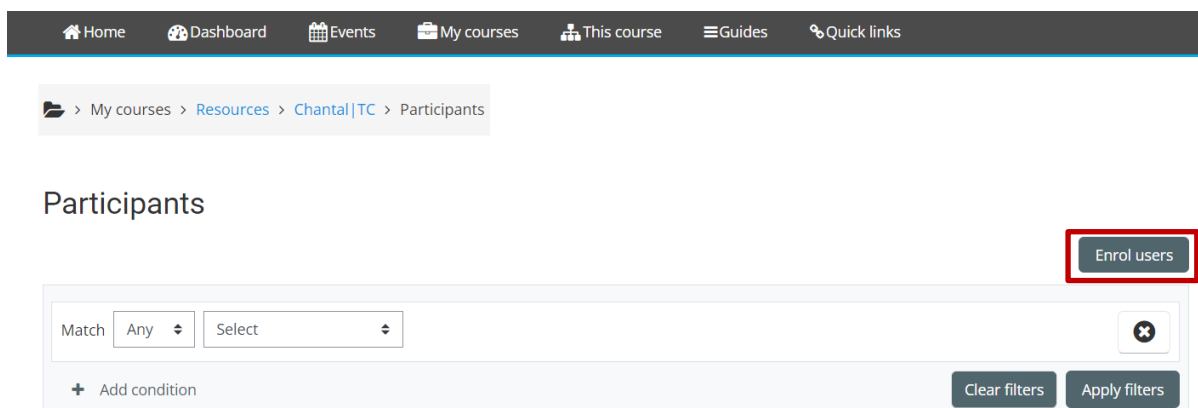


HOW TO ADD TEACHERS, NON-EDITING TEACHERS OR COURSE ADMINISTRATORS

1. In the navigation bar on the right, select **Participants**



2. Click **Enrol Users**



3. Enter the username OR email address OR staff/student number, once the search is complete select the user you wish to add.
4. Click on the **Assign Role** drop down arrow and select the role that applies
5. Click **Enrol selected users and cohorts**

Enrol users ✖

Enrolment options

Select users No selection

Select cohorts No selection

Assign role

- Student
- Manager
- Teacher**
- Non-editing teacher
- Student

[Show more...](#)